



INDIAN WATER RESOURCES SOCIETY
Department of Water Resources Development and Management
Indian Institute of Technology Roorkee, Roorkee-247667 (UK) INDIA

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No.: 25208
Date: February 01, 2021

To,

M/s

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Subject: Quotation for printing of IWRS Journal

Dear Sir,

Sealed quotations are invited for printing of Indian Water Resources Society's Journal for two years i.e. January 2020 to December 2021. The sample of Journal which is 8.25" x 11" in size, may be seen in the office of the Indian Water Resources Society on any working day. Number of copies to be printed of each issue will be 5000 plus & minus 500 and there will be at least four issues per year. Rate should be quoted separately for each of the following jobs.

1. Offset printing (inclusive of film and plate making) of the text-per page.
2. Laser typesetting (DTP) (inclusive of art and graphic work) of the text-per page.
3. Formatting of text from soft copy on CD as per format-per page.
4. Printing of cover in single colour per page.
5. Juz binding.
6. Staple binding.
7. Printing paper maplitho (bright) 70 gsm, per ream of 500 sheets (sample to be attached).
8. Printing paper of other mills, in 70 gsm with sample attached.
9. Cover paper- Art paper – 135 gsm, per ream of 500 sheets (sample to be attached).
10. Printing of photographs by offset

NOTE:

1. The journal will comprise of minimum 50 pages.
2. Sample of papers quoted duly signed with technical specification and name of the paper mill should be submitted with quotation.
3. Rates quoted should be F.O.R. Roorkee at IWRS office.
4. Material for printing should be collected from the Editor of the Indian Water Resources Society's Journal.
5. Printing work should be completed within 15 days from the handing over of the final proof by the Editor.
6. Laser typesetting (DTP) text in single space and double column of paper must confirm strictly to our requirements and be free from errors.
7. Specific instructions of paper size and page setting will be given with the order.
8. Cost estimate of 50 pages of journal for 5000 copies with and without Laser type setting for the Journal should also be submitted separately.

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9. The undersigned reserves the right of rejecting one or all the quotations without assigning any reason.
10. Your quotation for printing of above journal should reach the undersigned latest by February 22, 2021 and the same with all probabilities will be opened on the next day.
11. The work order can be cancelled at any stage, if the work is found unsatisfactory. C.D. of the Journal must be supplied for loading on Internet in super Highway Deptt., IIT Roorkee. The CD should contain the individual research paper in individual file as well as complete Journal in PDF format.

Yours faithfully,



(Ashish Pandey)